**EYSC Fire safety review**

*Recommendations:*

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| 1. | Fire Risk assessment | in place |
| *2.* | Alarm Testing: | carried out by Clerk on a weekly basis |
| *3.* | Emergency light testing | to be carried out 4 weekly and documented |
| *4.* | Co-ordination | 1. Clear fire safety information provided
2. Procedures in case of fire provided
3. Users advised to unlock all doors to fire safety exits (front and back) and lock on exit
4. Notices at entrance to reinforce iii and to advise where exits are
5. Notices at entrance and also advised to each user to emphasise that no doors to be locked until it is certain that everyone has left the building.
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| *5.* | Escape lighting | Building assessed for adequate lighting at escape routes and estimates sought for installation where necessary. |
| *6.* | Doors difficult to open | All escape routes to be unlocked while the building is in use and clear of obstructions. |