



+ **EWHURST PARISH COUNCIL**
WITH **ELLENS GREEN**

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Councillors are respectfully summoned to attend the **Annual Meeting** of the Parish Council to be held at
8.00 pm on **Monday 19th May 2025**

Agenda: Signed:

J Cadman, Parish Clerk. Dated 14th May 2025

This meeting follows a Planning Committee meeting at 7.15pm

PUBLIC SESSION: an opportunity for members of the public who live or work in the parish to ask questions relevant to the work of the Council. The Council meeting will start immediately following the Public Session or at 8.15, whichever is the earlier.

061 (2025) **ELECTION OF CHAIRMAN**

062 (2025) **APOLOGIES FOR ABSENCE.**

063 (2025) **DECLARATIONS OF INTEREST** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter*

064 (2025) **ELECTION OF VICE CHAIRMAN**

065 (2025) **Appendix 1 MINUTES OF PARISH COUNCIL MEETING HELD 28th April 2025**

066 (2025) **Appendix 2: ACTION LIST**

067 (2025) **MATTERS ARISING not covered by the Action List**

Wifi to the Church and Glebe: members to receive a report from Cllr Mitchell

Build out on the Green: Speed survey currently in progress. **Agenda item:** June meeting.

055 (2025) Thames Water Reinstatement of Green Footpath: members to receive an update from Cllr Higgins.

068 (2025) **ELECTION OF COMMITTEE CHAIRMEN**

a) Planning Committee

b) CIL Committee

069 (2025) **POLICIES AND PROCEDURES RECOMMENDED FOR RE-ADOPTION**

Appendix 3: Standing Orders

Appendix 4: Financial Regulations

Appendix 5: Complaints Procedure

Appendix 6: Data Protection Policy

Appendix 7: Press and Media Policy

Appendix 8: Financial risk assessment

070 (2025) **REVIEW OF MEMBERSHIP OF EXTERNAL BODIES**

SALC (Surrey Association of Local Councils); GACC (Gatwick Area Conservation Campaign); CPRE (Campaign for the Protection of Rural England); Weinerberger (Ewhurst Brickworks).

071 (2025) **DATES OF FUTURE PARISH COUNCIL MEETINGS**

a) *Annual Council Meeting:* 3rd Monday in May

- b) *Ordinary Meetings:* 3rd Monday of each month, 8pm, excepting August and December, 8pm.
- c) *Annual Parish Meeting:* between the 1st March and 30th May.
- d) *Planning meetings:* 3rd Monday of each month, 7.15pm.

072 (2025) **PORTFOLIOS.**

Members are reminded that, as portfolio holders, they are expected to take an active role in furthering the aims and interests of their portfolio.

- a) Finance
- b) Planning
- c) Neighbourhood Plan
- d) Community Infrastructure Levy
- e) Highways
- f) Community events
- g) Communications
- h) Parish Buildings
- i) Environment
- j) Waverley Update

073 (2025) **THE PLANNING COMMITTEE :**

- a) **Appendix 9:** *Minutes of planning meeting held 28th April*

074 (2025) **FINANCIAL REPORT:**

- a) **Appendix 10** final statement for the financial year 1/4/24 to 31/3/25
Appendix 11: expenditure for April 2025
- b) **Appointment of Internal auditor for 2024/25:** *Recommended:* that members ratify the appointment of Mulberry and Co as internal auditors for the year 2025/26
- c) **Internal audit and timetable:** the internal audit has been carried out by Mulberry and Co today and the report and Annual Governance and Accountability Return will be tabled at the June meeting for approval. Accounts and all relevant documents will then be available for inspection by residents, while the external audit is progressed.

075 (2025) **CIL COMMITTEE**

- a) **Appendix 12:** Minutes of meeting held 29th April
- b) *Resurfacing of Recreation Ground car park:* **Recommendation:** the Committee, having sought quotations from three contractors, recommend that the quotation from Tidey and Webb is accepted. **Appendix 13.**

076 (2025) **Appendix 14: EWHURST AND ELLENS GREEN INFORMATION BOOKLET QUOTATION**

077 (2025) **GLEBE REFURBISHMENT:** deferred to July meeting

078 (2025) **SEWAGE LEAK ON RECREATION GROUND:** members to receive a brief report from the Clerk, with a full report at the July meeting.

079 (2025) **VE DAY COMMEMORATIONS:** members to receive a brief report.

080 (2025) **PARISH UPDATE FROM CLERK**

081 (2025) **PARISH BUSINESS:** other matters to be noted or included on a future agenda

082 (2025) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 16th June, EYSC.**