



+ **EWHURST PARISH COUNCIL**
WITH **ELLENS GREEN**

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Councillors are respectfully summoned to attend the **Annual Meeting** of the Parish Council to be held at
8.00 pm on **Monday 20th May 2024**

Agenda: Signed:

J Cadman, Parish Clerk. Dated 15th May 2024

- 058 (2024) **ELECTION OF CHAIRMAN**
- 059 (2024) **PUBLIC SESSION *Adjournment***: an opportunity for members of the public who live or work in the parish to ask questions relevant to the work of the Council. The Council meeting will recommence immediately following the Public Session or at 8.20.
- 060 (2024) **APOLOGIES FOR ABSENCE.**
- 061 (2024) **DECLARATIONS OF INTEREST**
- 062 (2024) **ELECTION OF VICE CHAIRMAN**
- 063 (2024) ***Appendix 1* MINUTES OF PARISH COUNCIL MEETING HELD 15th April 2024**
- 064 (2024) ***Appendix 2*: ACTION LIST**
- 065 (2024) **MATTERS ARISING not covered by the Action List**
045 (2024) *refurbishment to War Memorial on recreation ground*: members to receive a report from the Clerk.
- 066 (2024) **ELECTION OF PLANNING COMMITTEE CHAIRMAN**
- 067 (2024) **POLICIES AND PROCEDURES RECOMMENDED FOR RE-ADOPTION**
Appendix 3: Standing Orders
Appendix 4: Financial Regulations
Appendix 5: Complaints Procedure
Appendix 6: Data Protection Policy
Appendix 7: Press and Media Policy
Appendix 8: Financial risk assessment
- 068 (2024) **REVIEW OF MEMBERSHIP OF EXTERNAL BODIES**
SALC (Surrey Association of Local Councils); GACC (Gatwick Area Conservation Campaign); CPRE (Campaign for the Protection of Rural England); Weinerberger (Ewhurst Brickworks).
- 069 (2024) **DATES OF FUTURE PARISH COUNCIL MEETINGS**
a) *Annual Council Meeting*: 3rd Monday in May
b) *Ordinary Meetings*: 3rd Monday of each month, 8pm, excepting August and December, 8pm.
c) *Annual Parish Meeting*: between the 1st March and 30th May.
d) *Planning meetings*: 3rd Monday of each month, 7.15pm.
- 070 (2024) **PORTFOLIOS**
a) Finance
b) Planning
c) Neighbourhood Plan
d) Community Infrastructure Levy

- e) Highways
- f) Community events
- g) Communications
- h) Parish Buildings
- i) Environment
- j) Waverley Update

071 (2024) **THE PLANNING COMMITTEE :**

- a) **Appendix 9:** *Minutes of planning meeting held 15th April*

072 (2024) **FINANCIAL REPORT:**

- a) **Appendix 10** final statement for the financial year 1/4/23 to 31/3/24
Appendix 11: expenditure for April 2024

- b) **Appointment of Internal auditor for 2024/25:** *Recommended:* that members ratify the appointment of Mulberry and Co as internal auditors for the year 2024/25

- c) **Internal audit and timetable:** the internal audit will be carried out by Mulberry and Co on the 3rd June. Accounts and all relevant documents will then be available for inspection by residents, while the external audit is progressed.

073 (2024) **Appendix 12: GLEBE: Heads of Terms**

074 (2024) **CIL:**

- a) Notes from meeting held 16th May
- b) Summary of feedback to date from CIL questionnaire

075 (2024) **VILLAGE HALL:** *Recommendation:* members to consider agreeing a survey of the building to ascertain work needed and potential for upgrading

076 (2024) **PARISH UPDATE FROM CLERK**

077(2024) **PARISH BUSINESS:** other matters to be noted or included on a future agenda

078 (2024) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 17th June, EYSC.**