



+ **EWHURST PARISH COUNCIL**
WITH **ELLENS GREEN**

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Minutes of the **Annual Meeting** of the Parish Council held at

8.00 pm on **Monday 15th May 2023**

Present: Cllrs J Bloomfield, N Clowes, V Henry, J Lilley, L Tingley, M White
3 members of the public
In attendance The Clerk, Mrs J Cadman

061 (2023) **ELECTION OF CHAIRMAN:** Cllr N Clowes, Proposed by Cllr Henry, Seconded by Cllr White, all in favour. Cllr Clowes signed the Acceptance of Office.

062 (2023) **APOLOGIES FOR ABSENCE:** all members were present.

063 (2023) **DECLARATIONS OF INTEREST:** None were made.

064 (2023) **ELECTION OF VICE CHAIRMAN:** Cllr V Henry, Proposed by Cllr Clowes, Seconded by Cllr White, all in favour.

065 (2023) **CO-OPTION OF MEMBERS**

Michael Higgins was proposed by Cllr Clowes, seconded by Cllr Henry, all in favour. Cllr Higgins signed the acceptance of office and took his place at the meeting.

James Mitchell was proposed by Cllr Clowes, seconded by Cllr Henry, all in favour. Cllr Mitchell signed the acceptance of office and took his place at the meeting.

Tim Bloomfield was proposed in his absence by Cllr Clowes, seconded by Cllr Henry, all in favour.

066 (2023) **MINUTES OF PARISH COUNCIL MEETING HELD 17TH APRIL 2023:** were agreed as a correct record of the meeting, proposed by Cllr Bloomfield, seconded by Cllr Henry, and signed by the Chairman.

067 (2023) **MATTERS ARISING**

a) *Bowls Club:* Cllr White confirmed that the CIL money allocated to the Bowls Club should be used for heating, not rewiring. The Clerk will clarify this use with the CIL team at WBC.

b) *Ewhurst Green:* The Clerk advised that she had met with the WBC Countryside Ranger to view the accesses onto the Green from Bostocks Close, and he had confirmed that they had not been agreed and would take this further. He and the Clerk had also viewed the pond and he had given permission for volunteers to clear the surrounds of undergrowth at the appropriate time. He had also suggested excavating the ditch leading from the pond to reduce the water level, which might have the effect of reducing the leak onto the cricket outfield. The Clerk had subsequently met with Cllr Bloomfield, who was of the view that the ditch took water from the road, and so that excavating it would bring more water into the pond and cancel any benefit. The next step is to investigate the outflow pipe.

068 (2023) **ELECTION OF PLANNING COMMITTEE CHAIRMAN:** Cllr V Henry, Proposed by Cllr White, Seconded by Cllr Lilley, all in favour.

069 (2023) **ADJOURNMENT:** - During the adjournment members of the public may speak on matters of concern

a) *Defibrillators in the parish:* Mr Rob Matthews had searched for a defibrillator the previous week and found that the one at the Bulls Head was not on the wall. It had now been replaced, but its absence had delayed his being able to use it. The Clerk advised that there were defibrillators at the Village Shop and the Bowls Club, as well as at the Memorial Hall in Ellens Green. Mr Matthews offered to help fund raise for additional defibrillators if this was needed and he was gratefully thanked.

Cllr White advised that the manager at Weinerbergers had offered to provide training for up to 12 people.

Clr Townsend advised as follows:

- a) *Water issues*: it seemed these had been caused by either an electrical failure or not enough power in the grid. She asked to be advised of any further problems. She advised that WBC have an emergency plan, which comes into force in situations like these. It was established that there was no suitable venue in Ewhurst for the distribution of water, but perhaps someone with a large vehicle could be delegated to collect bulk water from the outlet in Cranleigh. It was also noted that water is delivered to the vulnerable and suggested that the ebulletin is used to try to identify all vulnerable people in the parish.
- b) *Build-out at corner of the Green and the Street*: she had received a complaint that people accessing the Green from the Street were in danger of hitting traffic from the Green. It was agreed that notices advising of the new road layout would be helpful.
- c) *Lighting at the Glebe*: Hugh Wagstaff will contact the Clerk to progress this.
- d) *Bowls Club*: had applied to the Council for a grant for a shed but Cllr Townsend had been able to give them a grant from her allowance.
- e) *Community assets*: a government community fund, set up to enable the purchase of community assets, has just re-opened for Parish Councils to apply and only requires 10% matched funding.

070 (2023) **POLICIES AND PROCEDURES RECOMMENDED FOR RE-ADOPTION**

Standing Orders

Financial Regulations

Complaints Procedure

Data Protection Policy

Press and Media Policy

Financial risk assessment

All policies and procedures were Proposed for re-adoption by Cllr Clowes, Seconded by Cllr Tingley, all in favour.

071 (2023) **REVIEW OF MEMBERSHIP OF EXTERNAL BODIES**

SALC (Surrey Association of Local Councils): Cllr Clowes

GACC (Gatwick Area Conservation Campaign): Cllr Bloomfield

CPRE (Campaign for the Protection of Rural England): Cllr Tingley

Weinerberger (Ewhurst Brickworks): Cllr White

072 (2023) **DATES OF FUTURE PARISH COUNCIL MEETINGS**

- a) *Annual Council Meeting*: 3rd Monday in May
- b) *Ordinary Meetings*: 3rd Monday of each month, 8pm, excepting August and December, 8pm.
- c) *Annual Parish Meeting*: between the 1st March and 30th June.
- d) *Planning meetings*: 3rd Monday of each month, 7.30pm.

Members agreed to the schedule of dates, noting that the July and November meetings would be held in Ellens Green. Proposed by Cllr Lilley, Seconded by Cllr Bloomfield, all in favour.

073 (2023) **PORTFOLIOS**

- a) Finance: Cllr Clowes, Cllr White.
- b) Planning: Cllr Henry
- c) Neighbourhood Plan: Cllr Clowes
- d) Highways: Cllr Bloomfield and the Clerk
- e) Community events: Cllr Lilley, Cllr Tingley
- f) Communications: Cllr Clowes, Cllr Mitchell
- g) Parish Buildings: Cllr White
- h) Environment: Cllr Bloomfield
- i) Waverley Update: Cllr Higgins
- j) Legal Affairs: Cllr Mitchell

074 (2023) **THE PLANNING COMMITTEE :**

- a) *Minutes of planning meeting held 17th April*: were approved as a correct record of the meeting, once it

was recorded that the statement concerning the ownership of the land at Barn Cottage was incorrect and an amendment and apology had been issued.

Cllr Henry reported as follows:

5 Williams Place – granted

Greenside – withdrawn

High Broom – awaiting amended plans

b) Planning update on meeting held 15th May: one application had been agreed, two deferred to the next meeting.

075 (2023) **FINANCIAL REPORT:**

a) final statement for the financial year 1/4/22 to 31/3/23: approved

b) Statement of reserves as at 1/4/23: deferred to June meeting.

c) Expenditure for April 2023 of £7860.54 was noted and approved. Proposed by Cllr Clowes, Seconded by Cllr Henry, all in favour.

d) Appointment of Internal auditor for 2023/24: members ratified the appointment of Mulberry and Co as internal auditors for the year 2023/24.

076 (2023) **CORONATION EVENTS:**

Ewhurst: the coronation concert had been successful, despite the poor weather. Somewhere in the region of 200 people had attended, the Bulls Head had supplied the barbecue and the Club the bar. The band was excellent as always, although they had to use the veranda on the EYSC as the stage had leaked. The Clerk was congratulated on organising and running this.

Ellens Green: a very enjoyable picnic had been held on the following day, which was dry and warm. Cecil Muggersidge was guest of honour and talked about his memories of the coronation of King George VI. Cllr Lilley had obtained raffle and tombola prizes from a large number of shops and businesses in Cranleigh and £355.85 had been raised for Phyllis Tuckwell and £131 for the Fountain Centre at the Royal Surrey Hospital. Cllr Lilley was warmly congratulated for all her work.

Coronation Mugs: The Clerk had obtained Ewhurst and Ellens Green coronation mugs for the children of the parish. She and the Chairman will visit the school and Rainbows End shortly to present them.

077 (2023) **COMMUNICATIONS**

The Chairman wishes to concentrate on this area of parish council work this year, to ensure that our communications are robust.

The website is almost complete.

Parish Council emails will be organised shortly.

A Parish Facebook account will be created to link with Nextdoor, share news and invite sign ups to the ebulletin.

All parish council noticeboards will be reviewed and replaced if necessary.

078 (2023) **CEMETERY**

A quotation for cutting back of Laurels to boundary of £1600 was tabled. It was agreed to obtain a second quotation and to establish the exact length of the area to be cut back.

079 (2023) **CIL MONIES**

A quotation for lighting at the recreation ground was tabled, as an indication of what could be achieved within the CIL budget of £7,500. It was agreed to pursue this proposal, obtaining further details of lighting to be used and a further quotation.

080 (2023) **GLEBE CENTRE:** members agreed that the working party should consist of Cllrs Henry, Higgins, Mitchell and White.

081 (2023) **AONB BOUNDARY REVIEW:** the Parish Council's response was discussed and the deadline for the submission noted.

- 082 (2023) **PARISH UPDATE FROM CLERK:** the Clerk had no further matters to report.
- 083 (2023) **PARISH BUSINESS:** other matters to be noted or included on a future agenda
- a) *Verges:* SCC have taken over the maintenance of verges.
 - b) *Cemetery:* it was agreed to erect a sign to ban dogs from the cemetery.
- 084 (2023) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 19th June, EYSC.**

The meeting closed at 22.06.