



+ **EWHURST PARISH COUNCIL**
WITH **ELLENS GREEN**

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Minutes of the **Meeting** of the Parish Council held at
8.00 pm on **Monday 19th July 2021** in Ellens Green Memorial Hall

Present: Cllr V Henry (in the chair), Cllrs J Bloomfield, J Lilley, L Tingley, M White
6 members of the public

In attendance: The Clerk, Mrs J Cadman

122 (2021) **APOLOGIES FOR ABSENCE:** were received from Cllrs Clowes and Riley

123 (2021) **DECLARATIONS OF INTEREST:** none were made.

124 (2021) **MINUTES OF PARISH COUNCIL MEETING HELD 21st JUNE 2021:** the minutes were agreed as a correct record of the meeting and signed by the Chairman.

125 (2021) **MATTERS ARISING**

100: food truck: has re-located to the hall car park on alternate weeks, and the operators are willing to pay a fee.
109: traffic calming/environmental enhancement project: The Chairman and Clerk had met with Cllr Townsend to discuss the traffic calming proposals. Although the funding hoped for is no longer available, Cllr Townsend hopes that she will be able to help and a meeting has been arranged between the Chairman and Clerk, Cllr Townsend and a SCC Highways engineer.

117: tree at the cemetery: will be dealt with in September, once conservation area permission has been received.

118a: village hall: the first stage of the project has been completed, with four planters built and filled with soil. The refuse bins will be moved shortly. A planting plan is awaited from the Horticultural Society.

126 (2021) **ADJOURNMENT:** - During the adjournment members of the public may speak on matters of concern

a) *Neighbourhood Plan:* a resident expressed concern about the breakdown of responses, as she believed that several comments made by herself and others in the village had not been included. She sought reassurance that all comments would be taken into account, as it was important that the Parish Council can make unbiased decisions based on the responses. Cllr Henry advised that, although there was no Parish Council meeting in August, the Council would continue to work on the NP.

b) *Planters outside hall:* the purpose of the planters was discussed and some concern was expressed about access to the hall for large vehicles and disabled drivers. The Clerk elaborated on the reasoning behind the village hall forecourt enhancement and explained that there will be a public meeting early in the autumn to consult residents on the traffic calming and environmental enhancement proposals.

c) *VAS:* the Clerk will investigate whether the VAS can be moved to the Green.

127 (2021) **NEIGHBOURHOOD PLAN:**

Breakdown of responses: circulated prior to the meeting and noted.

Notes from meeting held 30th June: circulated prior to the meeting and noted.

Briefing note from Chairman of NP committee: attached to the minutes.

128 (2021) **THE PLANNING COMMITTEE :**

- a) Minutes of planning meeting held 21st June: noted. Cllr Henry advised that none of the applications considered at that meeting had been determined, except Magalee.
- b) Planning update following planning meeting prior to this meeting: 01509: Land at Firethorn Farm: Cllr Henry will meet the WBC Officer responsible for this application after the closing date and once responses have been collated by WBC. A number of concerns have been voiced about the site, including access and stability of water supply.

129 (2021) **FINANCIAL REPORT:**

- a) Receipts and Payments June 2021: the expenditure of £19,976.94 for the month was noted and approved. It was noted that the monthly expenditure included a number of grants to local organisations, approved when the Council budget was set for the year, and also the first fee to the NP consultants.
- b) cost centre report to end June: noted and approved
- c) bank reconciliation to end June, current and savings account: noted and approved.

130 (2021) **GLEBE CENTRE:** Cllr White and the Clerk had met with the project managers and the appointed building contractors earlier in the day and had discussed the restoration plans. The asbestos has been removed, but there is still some residual dampness in the walls, so more plaster will be removed before restoration work commences. The builders will be on site from the 9th August and expect the project to be completed in 10 weeks from that date.

131 (2021) **TREES AT THE ALLOTMENT:** a number of Ash trees in the hedgerow are dying or have died. One has fallen on the footpath. The Clerk has asked our preferred contractor for an assessment.

132 (2021) **CARNIVAL:** Cllrs Lilley and Tingley and the Clerk have agreed on the arrangements for the stall. The Clerk will circulate a draft rota for Cllrs shortly.

133 (2021) **VILLAGE GATEWAYS:** Members agreed on a strategy for dealing with work needed to the gateways:

- i. Cllrs Bloomfield and White will assess the gates on Shere Road.
- ii. The Ockley Road gates have been put back in position. These are new gates, but with the old signage.
- iii. The Council's handyman will be asked to clean and paint all gates.

134 (2021) **WEBSITE:** Members agreed to accept a quotation from Stuart Bevan, a resident in a neighbouring parish, to rebuild and administer the Parish Council website and emails. The Clerk referred members to the Albury Parish Council website, which he had built.

* Running the email: £100 a year. This will replace the Microsoft 365 emails.

* For the website: a one-off charge of £200 to create it and then £100 a year to run it.

Proposed by Cllr Bloomfield, Seconded by Cllr Lilley, all in favour.

135 (2021) **DISPLAYS AT BUS STOPS:** a resident has requested that Arriva install electronic displays at our bus stops and has requested the Council's support. This was agreed.

136 (2021) **PARISH UPDATE FROM CLERK:**

- i. *Assistant clerk:* the Clerk reminded members that the assistant clerk is leaving her role at the end of this week, as she is due leave. She will not be replaced, but a local person will be sought to check premises. The Clerk will take bookings for venue hire and will update the website on a day to day basis.
- ii. *Woodland Trust:* have offered trees and hedging plants to the Infant School for the Queen's Platinum Jubilee. As they have no-where to plant them, they have offered them to the Parish Council, for the children to plant. The Clerk has met with a School Governor and agreed on possible positions: the boundaries of the recreation ground for the trees, where the Ash has had to be removed, and the top of the cemetery for the hedging. She will report further as this project develops.

- 137 (2021) **PARISH BUSINESS:** other matters to be noted or included on a future agenda
- a) *Flashing school light:* this is often working on non-school days.
 - b) *Footpath 437:* this footpath adjacent to Cherry Tree Lane has been closed again, there are no warning signs. Cllr White will discuss this with the developers.
 - c) *Work at the top of the cemetery:* Cllr White and the Clerk will investigate.
 - d) *Cars in the village hall car park:* there are two cars in the car park which are untaxed and have no mot.
 - e) *Plastic bottles outside the hall:* it is understood that these were brought by Thames Water when there was an issue with the water supply. The Clerk will move them.
 - f) *30mph signs in Ellens Green:* these need to be cleaned.
 - g) *Electrics at the EYSC:* the electrician had advised that the alarms are 10 years old and out of date and should be replaced, at a cost of £560. Cllr White will first discuss the situation with the alarm servicing company, as he understood that they should have been connected.

138 (2021) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 20th September 2021 at the EYSC**

The meeting closed at 9.35pm and was followed by refreshments.