



EWHURST PARISH COUNCIL WITH ELLENS GREEN

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Minutes of a **REMOTE MEETING** of the Parish Council held at 8.00 pm on **Monday 16th November 2020**.

Present: Cllr V Henry (in the chair), Cllrs J Bloomfield, N Clowes, X Riley, M White
One member of the public

In attendance: The Clerk, Mrs J Cadman

- 147 (2020) **WELCOME:** The Chairman welcomed all present. She asked that people try to keep contact with the parish Clerk to working hours. She drew attention to the ebulletin, issued on a regular basis, which keeps the parish updated on items of interest or information.
- 148 (2020) **APOLOGIES FOR ABSENCE:** were received from Cllrs J Lilley and J Mitchell.
- 149 (2020) **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19th October 2020:** Members approved the minutes as a correct record of the previous meeting,
- 150 (2020) **DECLARATION OF INTERESTS.** None were made..
- 151 (2020) **ADJOURNMENT:** - No matters were raised.
- 152 (2020) **NEIGHBOURHOOD PLAN**
The Clerk read the following statement:

We are most grateful to Cllr Xavier Riley for all his work on the Neighbourhood Plan, while reviewing the responses to the Regulation 14 consultation and working on the subsequent changes to the draft Plan. This has taken an enormous amount of his time, and other commitments have necessarily had to take over.

We seek the Parish Council's permission tonight to make some changes to how this project is led from this time, and to how decisions are made, in order that we can move forward. We also seek permission to re-allocate budgets where necessary in order to achieve a Neighbourhood Plan for our parish in a timely manner.

We intend to form a small committee to drive the NP forward, led by Cllr Nigel Clowes, the vice chairman, and consisting of the Chairman, Cllr Mike White and the Clerk. We will use outside advisors as and when needed. We ask that members agree to delegate the power to make decisions on policy and expenditure to this committee, with all decisions to be brought to the Parish Council for ratification as soon as practicable.

In order to obtain a fresh view on the Plan and what we need to do to move to the next stage, we intend to engage new consultants. We have started work on this and have asked two companies with a good local reputation for a quote for both timeframe and costs. We recognise that this may well be costly, which is the reason why we are seeking agreement to allocate funds from elsewhere, if necessary.

It is our intention to report back to the Parish Council, and to the Parish, on a regular basis, certainly at monthly meetings but also in between meetings, as progress is made.

Cllr Henry Proposed that permission be given to the committee to proceed as outlined. Seconded by Cllr Clowes, all in favour.

Thanks were recorded to Cllr Riley for all his work to bring the Neighbourhood Plan to its current status.

153 (2020)

THE PLANNING COMMITTEE :

Decisions on planning applications received since last full Council meeting:

WA/2020/1603 The Old Cottage, Shere Road

Alterations to elevations

WA/2020/1563 The Old Cottage, Shere Road

Listed building consent for internal and external alterations (amended description)

No objection, happy to support.

WA/2020/1595 Bildens Cottage, Gadbridge Lane

Listed building consent for extensions and alterations

WA/2020/1594 Bildens Cottage

Erection of extensions and alterations to elevations

No objection, happy to support. Due to the narrowness of Gadbridge Lane, protection of the soft verges would be requested.

CA/2020/0195 Ewhurst Green Conservation area works to trees: Wagtails, The Green

Members would be guided by WBC's Tree Officer.

154(2020)

FINANCIAL REPORT:

Appendix 3: *Receipts and payments* to end of October 2020: expenditure for the period of £6,339.29 was noted and approved.

Appendix 4: expenditure against budget statement to end of October 2020: noted and approved.

External Auditors Report: Members noted the auditor's comment that the period of public rights was less than 30 consecutive working days in length. There were no other observations

Review of Risk Assessments and Risk Management: Members noted and approved the Procedures for management of risk for all Parish Council affairs, including management of financial risk, premises, open spaces and the playground.

155 (2020)

REPORTS :

Planning – Val Henry: members agreed to meet at 6pm on Thursday 19th November to discuss additional planning applications.

Land at Gadbridge lane: permission had been granted.

Four Oaks Farm: Cllr Henry was pursuing the potentially unauthorised work with WBC Planning

Finance – James Mitchell and Mike White: Cllr White reported that he had re-routed all utility bills to one supplier, as he had been unhappy with the fluctuating meter charges made by the current companies.

The Clerk requested a meeting shortly to discuss the draft budget before it is presented to council in December,

Communications and Technology – James Mitchell And Xavier Riley: Cllr Riley reported that a parishioner had asked to have their contact details removed from the old website. He had explained that it was not currently possible to do this, as we have no access to this website, but that work continues to resolve this. The GDPR issue is between the individual and the data processor, as we have no control.

It is intended that Cllrs Mitchell and Riley, and the Clerk, will meet shortly to resolve members email addresses.

Ellens Green – Nigel Clowes, Julia Lilley:

- i. The culvert had been mended, but a BT line had been cut through, and it appeared that the culvert was now blocked again.
- ii. Cllr Clowes had previously asked to be involved in traffic calming discussions. He will be included in meetings going forward.

Parish Buildings – Mike White: The Clerk confirmed that all premises are checked weekly, and cleaned as neces-

sary. The hall is used by the pre-school group and is cleaned weekly. No other premises are in use.

Environment – James Broomfield:

- i. Timber extraction from Upper Canfold Wood. The Forestry Commission had confirmed that timber had been taken out but that they had been in consultation with WBC and the owner and replacement trees will be planted.
- ii. Widewood: the Clerk had received an email advising that a footpath had been blocked. Cllr Bloomfield had investigated but did not think this was the case, although a bank of soil had been left close to the footpath. The footpath signage is confusing and needs attention. He understands where the footpaths are and would be happy to walk them with a colleague.

Waverley Update – Val Henry: Cllr Henry recommended visiting the Borough Council website, which gave details of the Covid dashboard, the winter grant scheme and business support.

Clerk – parish update:

- i. Christmas: Cllr White agreed to install a Christmas tree and Christmas lights on the village hall. It was agreed not to decorate other premises this year.
- ii. Festive Street Market: Some residents on The Street are planning Christmas stalls outside their houses to sell local produce and craft, on Sunday 13th December, from 1 to 4pm. They will be advertising the event with posters and flyers. The Clerk has viewed their risk assessment, which is robust. Members applauded this plan.
- iii. Childrens picnic bench: The Ewhurst Charity decided to give a grant for a childrens picnic bench for the recreation ground at Ellens Green Memorial Hall. The grant had been paid to the Parish Council, the bench ordered and delivered and it is now installed in the playground.

156 (2020) **TRAFFIC CALMING IN THE PARISH:** notes from the first meeting of the traffic calming group had been circulated and were noted. A further meeting will be held on the 26th November, after some fact finding, Cllr Clowes will be included in the group. The Clerk advised that Colin Davis' charge of £500 for the initial meeting and recommendations had been paid for by a grant from our SCC Councillor's allowance.

157 (2020) **WATER POLLUTION COBBLERS BROOK:**
Cllr Henry reported on the update she had received from WBC Planned Maintenance Department:

- Clear all drains on the Glebe (council Part only). They haven't been descaled, root removal for some-time. However, they have no discharge into the culvert.
- Thames water to sample test the potential offending connection. Await results of the sample before next action is decided.
- Complete work on our property to divert kitchen sink waste into foul drainage system.
- Talk to James McGowan E.H. O. and Environment Agency about next phase of work.

158 (2020) **EWHURST CEMETERY:** In view of the probable need for additional expenditure on the Neighbourhood Plan, the Clerk recommended that this work be deferred to the spring, when any surplus budget would be clearer. This was agreed.

159 (2020) **VILLAGE GATES AND FINGER POSTS**
Village gates: Cllr Bloomfield had found a further gate at the old Wheatsheaf at Ellens Green. It seems in good condition but would benefit from a little care.
Finger posts: Cllr Bloomfield had received quotations from Surrey Hills AONB. There two signs that are in need of replacing: at the junction of Peaslake Road and at Coverwood. The cost of the fingers is £248, the post is £313 and the cost of installation is £200.
Cllr Bloomfield had asked SCC if they would fund this expense, they advised that they were trying to rationalise the number of signs, and that they would not replace current signs in the wooden style.
It was agreed to consider replacing the sign at the junction of Peaslake Road, when finances allowed.

160 (2020) **PARISH BUSINESS**
i. Grit bins – these had been investigated by the village caretaker and all are full of grit. Cllr Clowes will in-

investigate whether there is a grit bin at Ellens Green.

- ii. Covid sign at Ellens Green – this has fallen over. Cllr Clowes and Cllr White will investigate.
- iii. Litter: Mole Valley have a campaign to stop people dropping litter from their cars. Cllr Bloomfield and the Clerk will draw up a note for the ebulletin to remind our residents.
- iv. Childs picnic table: Cllr Clowes thanked Ewhurst Charity for the table on behalf of Ellens Green.
- v. Defibrillator for Ellens Green: Weinerberger had at one stage offered a grant. The Clerk will investigate. A note will go into the ebulletin to remind people of the two in our parish.

161 (2020) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 18th January 2021, BY CONFERENCE CALL.**
Budget and Precept meeting Monday 14th December 7pm. Possibly at EYSC. Closed meeting.

162 (2020) **EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted: Bulls Head Public House.

The meeting closed at 22.03hrs.