



# EWHURST PARISH COUNCIL

## WITH ELLENS GREEN

Clerk of the Council: Jane Bromley

Tel: 01483 267646

email: [clerk.epc@btinternet.com](mailto:clerk.epc@btinternet.com)

THE NON CONFIDENTIAL MINUTES OF EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING held at 7.45 pm on MONDAY 20th February 2017 at the EYSC (first floor).

Attendees: Parish Councillors: Mike Turner (Acting Chair); Val Dixon Henry; Ian Davis; Tim Bloomfield; Julie Francis; Tom Fawcett; Elaine Benson; Rob Matthews.

Surrey County Councillor Alan Young was present during item 23(2017) only.

12 members of the public.

Jane Bromley, Parish Council Clerk.

19 (2017) APOLOGIES FOR ABSENCE .Richard Cleaves.

20 (2017) DECLARATION OF INTEREST. None declared.

21 (2017) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16<sup>th</sup> January 2017. The Parish Council Resolve approved the minutes as an accurate account of the meeting.

22 (2017) CHAIRMAN'S STATEMENT. No statement.

23 (2017) ADJOURNMENT: Kate Douglas Community Development Worker from WBC spoke to talk to the Parish Council concerning its recent notification to WBC of it intention of adoption of the Glebe Centre. KD thanked the Parish Council for such a positive response to taking on the Glebe Centre for Community use. KD asked whether the Parish Council would want an office to be incorporated in the design for the Centre's renovation such that the space may be sublet to such as a care agency. The Parish Council would like the lease drawn up to incorporate the possibility for this, but initially they would like it to be used solely for Community Use although there may be a small area included inside with broadband and a telephone for private office use for the users. It was discussed whether planning permission for change of use as to office space would be required and TB confirmed that should the Parish Council decide in the future to sublet office space they would apply for the necessary change of use planning permission at that stage. KD confirmed that to install broadband the Centre would need to have an address which she would have to apply for. KD spoke concerning the Parish Councils request for a break clause in the lease and advised that she would find out the minimum term of the lease that WBC might feel appropriate to the level of renovation investment that is required at the Centre. TB asked whether there were any examples around the Parish of WBC community centres being leased by Parish Councils. KB confirmed there were at that there had been one where the Parish Council had carried out the renovations required but the Centre in that case had been in a better state of repair. KD confirmed that should the Parish Council decide after the required length of time in the lease before a break clause was possible not to continue with the lease that WBC would then have the right to convert the Centre to housing without further consultation and the Parish Council noted this. It was left that KD would ascertain whether a 5year break clause on a full repair lease would be acceptable to WBC. KD asked whether a plan with the boundary line to separate the area attributable to the Centre distinct from the rest of The Glebe could be provided and KD confirmed she would provide this. **ACTION KD**

A member of the Neighbourhood Plan Steering Group spoke concerning the 1 adult in 4 feedback return for the recent Neighbourhood Plan consultation and the 95% positive response to the consultation. He asked that the Parish Council formally thank the volunteers that had delivered the document and collected it again around Ewhurst. The Chairman agreed. **ACTION MT**

The Ewhurst Tree Warden, Sue Henderson, spoke concerning a lady who wished to donate a tree to Ewhurst in memory of her late mother who was a resident for many years. SH had been trying to find a location suitable for the tree and asked whether the Parish Council knew of anywhere suitable. The Parish Council suggested either around the Burial Ground Pond or the flat area overlooking the football pitches at the Recreation Ground. RM would help SH look into this. **ACTION RM**

A resident spoke concerning the Ewhurst Players request under item 35(2017) to install their new PA system by means of the existing PA box situated in the Village Hall. The resident confirmed that this original box had been donated to the Parish Council by the Henry Smith Charity and that the Ewhurst Players adding to the box would make it less easy and effective for other users to use. The Parish Council agreed to visit the Village Hall and look into this. **ACTION TF and ID**

A resident asked whether the Path from Mapledrakes Road was to be improved as was suggested and the November Parish Council meeting. RM confirmed that due to lack of time he had not yet been able to arrange this. Another resident present suggested that the Offenders who worked in the Village on other matters could be asked to do the work required. RM was to look into this. **ACTION RM/ VDH**

SCC A Young spoke concerning the problem of ambulance response time in Ewhurst. He had written to Jeremy Hunt MP who had confirmed that the NHs were supporting the ambulance service to look into and improve response times. The ambulance service amongst other things were looking at where they stationed vehicles to improve service to rural areas. A co responding pilot scheme had recently been set up in the area and since October response times had reduced from 20 minutes in Ewhurst to 10 minutes. AY was looking into means of acquiring further smaller vehicles for the fire service to improve response times on rural roads. To inform the community AY was to organise a public meeting at which the fire and ambulance services could present and take questions. These public meetings would be for the Cranleigh/Ewhurst area. MT asked that one such meeting be held in Ewhurst and AY agreed.

- 24 (2017) APPENDIX 1 THE PLANNING COMMITTEE. ID commented that the Backward Point appeal hearing was at Waverley Borough Council offices at 10am on 23<sup>rd</sup> February and the public could attend.
- 25 (2017) APPENDIX 2 RECEIPTS AND PAYMENTS for January 2017. The receipts and repayments had been reviewed by the Councillors and there were no comments.
- 26 (2017) REPORTS – **Richard Cleaves** – Finance and Extra Maintenance. The Recreation car park pot holes are being fixed, the path from Rec to the Village hall lane which has a rough surface is being repaired. A lot of Pre-School use this path so it needs a better surface to ensure they don't trip. These expenditures will come out of the maintenance budgets.

**Tim Bloomfield** -Ellens Green, Tennis Courts. Still awaiting a start date from the surface renewal contractor.

**Julie Francis** - Ground Maintenance. JF had received an email from a resident to advise that there was broken glass and a discarded rubbish bag under a hedge on the recreation ground. JF had taken a look and the glass had been cleared up. MT was to investigate and clear up the discarded rubbish. **ACTION MT** Some of the bins around the Recreation Ground were broken in that the central bins did not fit inside its wooden casing. The Clerk had applied for PIC funding at the end of last year and would chase WBC to find out where they were with progressing this application. **ACTION Clerk.**

**Val Dixon Henry** – Planning. V D-H was to chase the Conservation Appraisal being produced by WBC for Ewhurst. **ACTION V D-H** VD-H confirmed the three BT boxes in Ewhurst would remain in service and the Parish Council would renovate them. Residents had expressed an interest in maintaining the boxes once the renovation work was done. The Bulls Head BT box is to be listed as a structure of architectural or historical merit.

**Elaine Benson** – Community. The Annual Parish Meeting was to be held on 5<sup>th</sup> April at 7.30pm in the Village Hall and all residents of Ewhurst and Ellens Green were invited to attend. Refreshments would be served after a series of speakers. Those invited to speak were the Chair of the 2016 Carnival Catherine van't Riet; The Co Governors to the School Paula Elms and Sara Seals and the Chair of the Neighbourhood Planning Steering Group Henning Von Spreckelsen and all had accepted. Banners and posters would be put up to advertise the event nearer the time.

**Ian Davis** - Community Liaison. The next Village Hall users meeting was to be 29<sup>th</sup> March 7.30pm in the Village Hall. The PA system query raised in the adjournment would be addressed then.

**Robert Matthews** - Rights of Way. Yard Farm have confirmed they will be addressing the poor surface of the footpath they use for horses next year. A dangerous stile reported to RM had been visited and photos taken and RM would speak to the land owners.

**Mike Turner** - Website, Communications and Highways. The main efforts on the website at the moment were with the Neighbourhood Plan area updating and adding information. TB proposal for lighting the tennis courts in return for supplying a pole for mobile phone signals was being looked into.

**Tom Fawcett** – Parish Buildings. TF passed on grateful thanks to the resident who had supplied so cheaply to the Parish Council tables for the Village Hall. The VAS was now located near the Bulls Head and TB was to put forward suitable locations in Ellens Green. **ACTION TB** MT and TF were to go on a training course for the VAS positioning as it involved proximity to a highway. TF was to investigate the price of rumble speed strips. **ACTION TF**

- 27 (2017) PARISH CLERK REPORT– Correspondence had been received from a resident expressing her dissatisfaction at the number of fish and chip advertising signs around the village and would like the Parish Council to reduce their number what do Councillors think? The Parish Council did not express dissatisfaction but suggested that some of the more temporary signs be taken up after the night of the fish and chip van visit. **ACTION Clerk**

Cranleigh Civic Society have sent an email and information of their Health and safety Risk Assessment with regard to the water pipe material in this area. I will circulate the material sent through and at the next meeting perhaps the Councillors could discuss any action that Ewhurst Parish Council might take.

The Parish Council has received an email dated 13<sup>th</sup> February 2017 from Jane Hathaway at Historic England. She lets the Parish Council know that they have received an application for the Ewhurst War Memorial to be listed as a Building of Special Architectural or Historic Interest and they are beginning their assessment of the memorial.

- 28 (2017) COMMUNITY LAND TRUST – Update by Councillor Tim Bloomfield. Tom Walder, Action in Rural Sussex was to advise the CLT Steering Group and produce a follow up report at their meeting on 22<sup>nd</sup> March.
- 29 (2017) AUTOMATIC EXTERNAL DEFIBRILATOR- Update by Councillor Benson. The Parish Council now has a spare set of pads for the AED held by EB at present. AED checks have been done as required by St Johns in the first case and more recently by EB who will continue with the checks until there is written confirmation that St Johns first responder will take over with this. The paper work for the checks will be kept by the Parish Council Clerk.
- 30 (2017) SPEED LIMIT REDUCTION REQUEST- The Clerk had applied for a reduction of the speed limit through the centre of the village from 30mph to 20mph but SCC had responded that the average speed through the centre was above the limit where such a request could be considered. The Clerk had not heard regarding the application to reduce to 30mph the 40mph along Horsham Lane out of the Village.

- 31 (2017) AMBULANCE RESPONSE TIME – Discussion as to the way forward for achieving a better response time for Ewhurst Residents. SCC A Young had discussed this during the adjournment see item 23(2017).
- 32 (2017) Appendix 3 SCC HIGHWAYS SUGGESTED PARKING RESTRICTION SIGNS FOR GLEBE ROAD AND MAPLE DRAKES ROAD. The Parish Council to discuss and decide whether or not to RESOLVE to accept SCC suggested parking restriction signs.  
 RM commented that The Glebe restrictions may affect residents. Mapledrakes restrictions made more sense but who would police this?  
 TB was in favour of both areas for restriction as he felt they would act as a deterrent.  
 V D-H had mixed feelings and above all it was a rural community and didn't want to be urbanised by red or yellow lines. She felt that a restriction near the Village Shop at Mapledrakes Road might make difficulties for the shop and at the Glebe a restriction could be useful as parking was dangerous in this area taking into account the bus stop. VD-H felt white lines such as at the end of Broomers Lane might be the answer.  
 TF had a preference for red markings at Mapledrakes and possibly yellow at The Glebe. He felt that Bollards along the verge might be more effective.  
 EB was sad that it was necessary to urbanise the village but could see the necessity to avoid dangerous parking at Mapledrakes Road but did not think it necessary at The Glebe.  
 ID felt the effect would be urbanising and create a precedent for red lines in other areas around the village. He also felt that restrictions at Mapledrakes Road might disadvantage the shop.  
 MT felt that the idea of bollards on the verges had the best merit.  
 The Parish Council RESOLVED not to accept SCC suggested parking restriction lines for Mapledrakes Road and The Glebe but would put forward their comment regarding bollards and white lines. **Action Clerk**
- 33(2017) Appendix 4 REQUEST FROM EWHURST PARISH CHURCH FUNDRAISING GROUP FOR A SMALL GRANT OF £100 AS A RAFFLE PRIZE AND THE FREE USE OF TABLES AND CHAIRS FROM THE VILLAGE HALL FOR THEIR EVENTS. RM proposed that the Parish Council grant £100 out of the small grant fund to the raffle prize and donate the use of tables for the Churches events, seconded JF and all in favour. **ACTION Clerk**
- 34 (2017) SCC A YOUNG'S OFFER OF AN AED FOR THE BULLS HEAD AREA. The Parish Council to discuss this kind offer and the RESOLVE whether or not to accept the offer of a second AED for the Parish.  
 EB strongly suggested that a new AED not be put in place until a formal arrangement for the checking of the device be made and all agreed. TB proposed that SCC A. Young's offer of an AED for the Bulls Head area be accepted, EB seconded and all in favour. **ACTION Clerk**.
- 35 (2017) REQUEST FROM EWHURST PLAYERS TO UPDATE PA SYSTEM AND ALSO TO ERECT A FLAGSTAFF AS A MEMORIAL. ID and TF to look into both these matters and will carry out a site assessment with a member of the Ewhurst Players. **ACTION ID and TF**
- 36 (2017) SURVEY MONKEY. The Parish Council to discuss whether to use the online facility Survey Monkey to gauge resident opinion to matters arising. MT proposed, VD-H seconded and all were in favour of this action.
- 37 (2017) Appendix 5 RISK ASSESSMENTS. The risk assessments were agreed without any updates.
- 38 (2017) PARISH BUSINESS; -  
 V D-H related that SCC A Young had been deselected by SCC as a candidate for the up and coming elections. V D-H described the benefit that Ewhurst had felt in having A Young as its SCC member and felt that the Parish Council should write a letter to A Milton MP and Guildford Conservatives as a vote of thanks in him. V D-H proposed MT seconded all in favour. **ACTION Clerk**
- 39 (2017) MATTERS FOR CONSIDERATION AT THE NEXT MEETING of the Parish Council, 20<sup>th</sup> March 2017  
 Cooker to be purchased by the Youth Club for the EYSC.

## **EXCLUSION OF THE PUBLIC AND PRESS.**

***In view of the confidential nature of the business to be discussed members of the public or press present may be asked to withdraw from the meeting at this point in the public interest.***

40 (2017) Pursuant to Procedure Rule 20 and in accordance with Section 100 A (4) of the Local Government Act 1972, the Parish Council RESOLVED to exclude the press and public for the duration of the meeting.

41 (2017) Update regarding documents produced and the use of Consultants advice with regard to the Neighbourhood Plan process.

ID proposed that the Parish Council redirect the Cllr Bloomfield questions to The Chair of the Steering Group Henning Von Spreckelsen rather than the Housing Working Group, seconded by EB and all in favour.

ID further proposed a vote of confidence in HvS Chair of the Steering Group, seconded by EB and seven in favour and one against.

The meeting ended at 10.10pm