



# EWHURST PARISH COUNCIL

## WITH ELLENS GREEN

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EWHURST PARISH COUNCIL WITH ELLENS GREEN NEIGHBOURHOOD PLAN STEERING GROUP MEETING.  
CONFIDENTIAL MINUTES of the meeting of 1<sup>ST</sup> AUGUST 2016 Attendees: STEERING GROUP: Richard Cleaves (Temporary Chair); Val Dixon Henry; Paddy Geoghegan; Allan Webber; Jan Allen. Administration: Jane Bromley.

1. APOLOGIES FOR ABSENCE. Bob Arnold.  
Non- attendance: David Quoroll.
2. DECLARATION OF INTEREST. During the meeting V D-H declared an interest in site 29 when this site was discussed.
3. CHAIRMAN'S STATEMENT. The Chairman had received an email from David Quoroll who was shortly to resign from the Steering Group due to his retirement and relocation.
4. Members of the Steering Group to feedback on the Ewhurst Neighbourhood Plan process to date. The following policy areas had submitted reports which had been agreed by the Steering Group and would be used as evidence for Policy Drafting in due course: Community; Transport and Traffic. Some work had been carried out on Utility Infrastructure including Telecoms, but this was more site specific and couldn't be finalised until the site selection process was further ahead.  
Aecom's report as to whether a Sustainability and Environmental assessment was required to accompany the draft plan had not yet been received by WBC (Jennie Falconer). AW was to follow this up with Jennie Falconer. **ACTION AW**  
With regard to the Housing Working Group it was thought that Alison Johnston had the data and was due to write a report of the evidence gathered about potential sites. This data was required by the Steering Group for the purpose of enabling a Consultant to give advice on the next stages of the Neighbourhood Plan work and would be requested by JB. **ACTION JB**
5. BUSINESS SURVEY - Discussion points:
  - Approach again those whose didn't reply: The responses were anonymous and therefore it was not possible to approach non repliers.
  - Businesses to comment on type of housing required for employees: Business were aware they had difficulty recruiting and a possible reason was lack of affordable housing but the information from the survey made it impossible to say this was the case. Could also be due to lack local expertise.
6. NEIGHBOURHOOD PLANNING CONSULTANT- Discussion surrounding the interview of an appropriate Consultant:
  - Interview panel: Bob Arnold; Allan Webber; Mike Turner and Tim Bloomfield.
  - Questions to be asked. Important to ascertain their involvement previously with Waverley Borough Council Planning Authority; their experience with Neighbourhood Planning especially within the Waverley Borough. Their familiarity with the Emerging Local Plan.
  - Date for interview: JB to organise a date for the interview in early September to suit all. **ACTION JB**
7. Agree a date for the next meeting 10<sup>th</sup>, 11<sup>th</sup> 12<sup>th</sup> August 2016 and to invite two members from the Housing Working Group to present their information: It was decided a meeting would not be required just the Housing Working Group file. **ACTION JB**

**CONFIDENTIAL SESSION.**

8. HOUSING SITES SELECTION.  
The steering Group discussed the progress to date.