

Ewhurst & Ellens Green Neighbourhood Plan

Steering Group Meeting

Monday 6th July 2015

1. Attendance and apologies - TB, VH, PG, BA, AW, and JA. Apologies from DQ.

2. Approval of minutes - minutes of meeting of June. There were still some gaps and BA & AW supplied copy which TB would incorporate and send round to all by approval by email.

3. Matters arising not covered by agenda - if any to be picked up in AOB

4. Questionnaire -

4.1 Agreed that when proof arrived TB and JA could approve. They would look at all copy, layout and all aspects.

4.2 Distribution - JA to talk with either/both Jenny Lewis & Jeannie Metcalfe about using EVS network to deliver. If gaps exist in network TB/JA will let BA know so he can ask his list of volunteers to help.

4.3 Collating - when we know delivery date we will book EYSC and JA and TB will, together with any of BA's volunteers available, collate for distributors.

4.4 Posting on website - BA to talk with LH to ensure it is set up so she can access and analyse. He would change wording on personal detail from help to please provide, so as to ensure we do not get many multiple or out of Parish responses. It was agreed this was a minimal risk on paper returns.

4.5 Agreed we should in late August/early/September remind residents to complete by

- distributing a single sided simple leaflet to all

- EBulletin

- ask clubs, societies etc. to remind members.

5. NP Programme

Agreed that the project plan and programme looks outdated and we were reminded that it was aspirational. It needs to be updated and Central Support agreed to take on this task. However now we have working parties established and working, the project plan must reflect their individual plans and programme. All agreed to go back to their working groups and prepare a simple plan and timeline. Whilst Central Support should look at these critically to ensure their work looks compliant, everyone on the SG should see them as well.

6. Reports of Working Parties

6.1 Housing - TB confirmed that they were meeting next week to agree screening points and start process. After we had eliminated sites by this process we would meet with WBC to get validation for work done, and also seek guidance on numbers and whether sites detached from the Ewhurst village settlement boundary, particularly brownfield, would or would not meet NPPF guidelines.

It was also agreed that this working group would initially take on access as one of their screening points, as TB had offer of help from Surrey Highways, but when we arrived at

smaller list of sites to be screened in greater detail, the Infrastructure team would handle this and all other infrastructure topics.

Biodiversity - continuing to work

Central Support

- Think they are nearly ready to supply business group with data and list of businesses
- Housing data. Available and can now be sent to TB for housing working group.
- Population and demographics. Work progressing.

Business - waiting for data from Central Support so that questionnaire can go to businesses.

Community Assets - contact made with 42 clubs and societies with 2100 members, and questionnaire starting to provide valuable information and list of issues. In addition to general assistance to NP, it could also provide a list of projects that could be funded through Community Infrastructure Levy.

Infrastructure - No more information available from Electricity or Gas apart from general comment that capacity available within Ewhurst village settlement. Water and Telecommunications to be started, and AW agreed to contact Mike Turner who was part of group who had worked on Superfast Broadband for village. Agreed that availability of this was vital for any new development.

Traffic and Highways - still analysing data.

7. AOB

7.1 Youth Survey. AW confirmed he was contacting Rob Matthews, leader of youth club, to enlist their help in conducting this through social media, and possibly also for analysis. We could also possibly engage with older Beavers group for same purpose.

7.2 AW brought to attention of meeting, that a High court judgement had recently held that an adopted NP could override allocations of sites over a LP Part 2 allocation.

7.3 AW also reported that Polo Club had recently submitted a new Environmental Report and asked VH for update on situation at WBC. VH confirmed the new report and that they had also submitted a new Traffic Report, and that it was currently with officers for their report to councillors. Waverley are going to re-advertise the application following the receipt of the additional information. It was confirmed that all objections lodged remain on file, including from the PC, but TB & VH agreed to talk to PC about whether we should reiterate objections, particularly relating to NPPF guidelines.

DATES OF FUTURE MEETINGS [To be held at Sayers Croft at 7.30pm unless otherwise notified]

Monday 3rd August

Monday 7th September?

Monday 5th October?

