

Ewhurst and Ellens Green Neighbourhood Plan

Steering Group

Minutes of meeting Monday 12th January 2015

1. Attendance - TB, VH, DQ, AW, PG and JA. BA absent ill.
2. Minutes of previous meeting of 9/12/14 approved
3. Volunteers - analysis of offers of help from residents received from BA. Lengthy discussion took place how to use these offers, due to numbers and that many indicated multi subjects of interest. Decision taken to send email to all with more detailed organisation chart asking all to confirm their first choice [plus second if they had one] plus confirmation of any particular experience/expertise.

TB to ask BA if he could send this if we provide all copy.

ALL who were group/team leaders to provide brief statement of groups tasks to go on Organisation Chart to assist resident's choice.

TB to draft email for consideration by all

JA to amend OC when all contributions received.

Responses to be discussed and actioned at next SG meeting

4. Village Questionnaire - analysis to follow from BA.
5. Review of Working Parties - composition to follow results of 3. Above
6. Review of Project Plan - no action at present
7. Consultants Quotes - agreed that TB confirm acceptance of quotes from Lorraine Hart [detailed residents survey and analysis] of £2550, and Tony Burton [scrutiny of draft NP to ensure compliance with all statutory and other requirements] £1000-£1500. Acceptance is subject to grants from Locality [or other sources if available]. TB to ask Parish Clerk to approach Locality re grants for these and if available make applications.
8. AOB - JA to contact PB re progress on website and if appropriate set up meeting with TB and MT to progress content.

Dates of next meetings [all at Sayers Croft at 7.30pm unless otherwise notified]

Monday 9th February

Monday 9th March

Monday 13th April